

Dear Hiring Committee,

I am contacting you today as I am greatly interested in applying for the _____ position at _____. I have recently completed my bachelor's degree at the University of Victoria and am eager to begin the career in advocacy work that has motivated me through my studies. A position at a firm such as yours would mean a great deal to me. With a deep appreciation and passion for community connection, care, and justice, I know that I will be able to do great work in the environment you have created.

With a strong passion for justice and advocacy guiding me through my education, my background and experience lends itself well to the work that your firm does. The main asset offered from my history is the in-depth study I have completed on social relations and responsibilities. Through a variety of courses completed at my university, I have truly learned what it means to be a part of a community, and how to use my assets to protect and advocate for the people around me. I believe that knowledge about the structures of society is crucial, but understanding how we ourselves fit into those structures is equally important. Expanding on what I have learned in school, I have had opportunities to further this knowledge building in small community projects. Through my time working with BeConnected Victoria and fundraising with United Way, I expanded my understanding of how the world works and where I want to fit into it. I have learned how and where I need to show up for my community.

A testament of my dedication to these projects of learning can be found in my academic accomplishments. I maintained A-range grades for all required courses in my degree, including those particularly relevant to this position. A combination of these grades and my experience in community care led to my receiving several scholarships during my undergraduate years. I am extremely proud and thankful for these awards as I feel they accurately display my dedication to the community. I intend to pay this generosity forward through the acts of service involved in a legal advocacy career.

My education and experience in this field has instilled a love for legal work as it lies at the crux of community care and social justice work. I am excited to continue learning and serving my community alongside a firm such as yours. This will drive me to produce high quality work that we both can be proud of, in our shared interest of aiding our community.

Thank you for considering my application for this position and I look forward to connecting with you further about my work. Any information not found in my attached resume can be delivered to you in a timely manner upon request, including a criminal record check and driver's abstract. Should you have further questions about my application or would like to speak about scheduling an interview, please do not hesitate to contact me by phone at 778-888-2529 or by email at lindseyskelton8@gmail.com. If you would like more in-depth information about my experience, refer to my digital portfolio at lskeltonportfolio.opened.ca. This information can also be found at the top of my resume. Once again, I appreciate the work that you do and would feel very lucky to be a part of it.

Best,
Lindsey Skelton